

## JLPT Terms and Conditions

### 1. Introduction

1.1 JLPT, the Japanese-Language Proficiency Test, is designed to assess the Japanese language proficiency of non-Japanese applicants and examinees who learn and study Japanese worldwide. JLPT is jointly owned and operated by the Japan Foundation (JF) and the Japan Educational Exchanges and Services.

1.2 King's College of London (King's) is administrating the JLPT in London, England, on behalf of the Japan Foundation as an agent.

1.3 These JLPT Terms and Conditions contain important information about Your agreement with The Japan Foundation for the provision of the JLPT and links to important information. Rights and responsibilities of applicants and examinees are also set forth in these JLPT Terms and Conditions.

1.4 You should read these JLPT Terms and Conditions carefully before You apply for the Japanese Language Proficiency Test at King's College London. By applying for the JLPT, You are confirming that You have read and understood the JLPT Terms and Conditions and agree to abide by them.

1.5 Please contact King's College London by email at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk) for clarification if there is anything in these JLPT Terms and Conditions that You do not understand.

### 2. Definition

In these JLPT Terms and Conditions, the following terms have the following meanings:

**"Applicant"** means an individual applying for a place on the JLPT

**"Application"** means Your application to sit the Test made via the King's website

**"Application Fee "** means the fee you pay at the time you apply for the JLPT

**"Cancellation Period"** has the meaning set out in Article 4.7

**"Contract"** has the meaning set out in Article 3

**"Data Protection Legislation"** means any law, statute, declaration, decree, directive, legislative enactment, order, ordinance, regulation, rule or other binding restriction as updated and amended from time to time which relates to the protection of individuals with regards to the processing of Personal Data and privacy rights to which a party is subject, including the Data Protection Act 2018, the Privacy and Electronic Communications Regulations 2003 (amended by SI 2011 no. 6) and the GDPR (as incorporated into UK law under the UK European Union (Withdrawal) Act 2018) as the same are amended in accordance with the Data Protection, Privacy and Electronic Communications (Amendments etc.) (EU Exit) Regulations 2019 (as amended by SI 2020 no. 1586) as amended

**"Examinee"** means an individual whose application to sit the JLPT has been successful and, context depending, they are due to sit, are sitting, or have sat the JLPT.

**"Force Majeure Event"** has the meaning set out in Article 4.10.2

**"GDPR"** means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and repealing Directive 95/46/EC (General Data Protection Regulation) OJ L 119/1, 4.5.2016

**"Intellectual Property Rights"** means any patent, rights to inventions, copyright and related rights, performers' property rights, trademarks, trade names, domain names, rights in get-up, goodwill and the right to sue for passing off or unfair competition, rights in designs, rights in computer software, database rights, rights to preserve the confidentiality of information, trade secrets, and other intellectual property rights, in each case whether registered or unregistered and including all applications (or rights to apply) for and be granted, renewals or extensions of and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which may now or in the future subsist in any part of the world

**"JF"** means the Japan Foundation, Shinjuku, Tokyo 160-0004, Japan.

**"JLPT"** means the Japanese Language Proficiency Test

**"King's"** means King's College London, Strand, London WC2R 2LS, England

**"Personal Data"** has the meaning set out in the Data Protection Legislation and for the purposes of this Agreement includes Sensitive Personal Data

**"Process"** has the meaning given to it in the Data Protection Legislation

**"Test"** means JLPT which is administered at King's by King's.

**"Test Information"** means subject to these JLPT Terms and Conditions, the description of the Test set out on the websites of JF and King's as at the date You apply for the Test.

**"We", "us" and "ours"** refers to JF.

**"You" and "your"** refers to the applicant and the examinee.

### **3. Contract**

3.1 By applying for the Test, You accept these JLPT Terms and Conditions in full, which along with:

- (1) your Application;
- (2) the Test Information; and
- (3) our policies and procedures.

form the Contract between You and us in relation to the Test.

3.2 In the event of any conflict between a provision in these JLPT Terms and Conditions and the other documents forming part of the Contract, these JLPT Terms and Conditions shall take precedence.

3.3 The Contract between You and Us is created at the point You apply and pay for the Test via the King's website.

## 4. Application

### 4.1 Application Requirements

4.1.1 You will apply for the Test via the King's website. The deadline for applying for the Test will be set out on the King's JLPT webpage. Applicants who apply for the Test after the deadline will not be granted a place to take the Test.

### 4.2 Confirmation of Test Information

4.2.1 Please read these JLPT Terms and Conditions and the Test Information on the website of JF and King's thoroughly, to understand the rules and regulations of the JLPT including application fees, test day and times, and other details before applying for the Test. By applying for the Test online, You are confirming that you have read and understood these JLPT Terms and Conditions and agree to abide by them.

### 4.3 Registration

4.3.1 The number of seats for the JLPT is limited. You may not be able to apply if all available seats are taken before the Application deadline.

#### 4.3.2 Identification document

- a. It is necessary for You to have and provide a valid photo ID document (passport, national identity card, driver's license, or other official identification) to apply for the Test. This ID document must match the ID You are required to provide on the day of the Test.
- b. You are required to bring a valid ID document on the day of the Test. If You fail to bring a valid ID document on the Test Day which matches the ID provided at the point of application, You will not be permitted to take the Test nor will You receive a refund, regardless of the reason for such discrepancy.
- c. It is important that You provide accurate information in your Application for the Test. We cannot take responsibility for any incorrect input during Application. If it is later found that your Application includes false, fraudulent (including fraudulent payment), or misleading information or material omissions, then we may withdraw your application.
- d. We are under no obligation to undo any cancellations made by You, even if the cancellation was in error or by accident.
- e. We may withdraw your Application, refuse to register You or withdraw You from the Test for any failure to comply with these Terms and Conditions and/or any other requirements (whether imposed by legislation or regulatory requirement, or otherwise reasonably required by JF)
- f. If we withdraw your Application or refuse to register You pursuant to this article or 4.6 we reserve the right not to refund your Application Fee.

### 4.4 Making Payment

4.4.1 King's shall collect payment for the Test on behalf of JF via its 'e-store' at the time You submit your Test Application online. If your Application for the Test is unsuccessful, your payment will be refunded to You within 14 days of receipt.

- 4.4.2 It is your responsibility to make arrangements to pay for your Application in accordance with the payment terms and conditions set out on the King's JLPT webpage and as outlined in these JLPT Terms and Conditions. All payments must be made via the King's e-store and King's accepts no responsibility for payment of your Application Fee outside of the e-store including by direct bank transfer into King's bank account.
- 4.4.3 Please take care when paying your Application Fee on the King's e-store and be aware of frauds and scams to help protect yourself.
- 4.4.4 King's does not accept payment of application fee by cheque or cash either directly or at any of its bank branches.
- 4.4.5 You are responsible for knowing the exact source of funding of your Application Fee.
- 4.4.6 Where a debit or credit card payment received by King's is subsequently disputed by the cardholder and King's agrees to return the funds back to the payer, if there is an Application Fee balance owing, You will be required to make payment to King's immediately otherwise your Application and/or place on the Test will be cancelled.
- 4.4.7 King's reserves the right to withdraw your Application where any payment made by You to King's is reported to King's by the card acquirer as being fraudulent.

#### 4.5 Test Transfer

Transfers to other Test dates or JLPT test centres are not accepted.

#### 4.6. Cancellation Rights of JF

- 4.6.1 Subject to us complying with these Terms and Conditions we may cancel our Contract with You at any time with immediate effect by giving You written notice if:-
- (a) You have failed to meet the conditions of your Application, or it comes to our attention that You have failed to meet or no longer meet the entry requirements for the Test (including by way of us discovering that You have falsified your qualifications or your Application contains material inaccuracies or fraudulent information, or that significant information has been omitted from your Application);
  - (b) You do not pay your Application Fee at the time of your Application or your Application Fees are otherwise outstanding;
  - (c) we lose our right for the purposes of relevant legislation or regulatory requirements to provide the Test to You;
  - (d) a Force Majeure Event prevents us or King's from administering the Test;
  - (e) You have failed to meet the requirements or your obligations as set out in these JLPT Terms and Conditions;
  - (f) You seriously breach these JLPT Terms and Conditions and/or our policies or procedures;

(g) You break the Contract in any material way, and, where that situation is capable of being corrected, You do not correct it within 14 days of us asking You to do so.

4.6.2 Except for 4.6.1(c), if we cancel the Contract in accordance with this article 4.6, You may still be charged for the Test and will not be entitled to a refund.

4.6.3 If the Contract has been terminated (for any reason), You will no longer be entitled to take the Test.

#### 4.7 Your Cancellation Rights and Withdrawal

4.7.1 You have the right to cancel the Contract for any reason during a 14 day cancellation period (the "Cancellation Period"), which will start on the day You apply for the Test on King's' website.

4.7.2 To cancel the Contract, You must clearly inform us in writing of your decision to cancel before the Cancellation Period has expired. You can do this by contacting King's by email at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk).

4.7.3 If You cancel the Contract within the Cancellation Period, we will refund any application fee as soon as we can, and no later than 14 days after the day on which You informed us of your decision to cancel the Contract. We will make the refund using the same means of payment as You used for the initial transaction, unless You have expressly agreed otherwise. You will not incur any fees as a result of the refund (except for any exchange rate differences).

4.7.4 If You withdraw from the Test after the Cancellation Period has expired, we will not refund payments received from You.

#### 4.8 Test Voucher

4.8.1 Where your application is successful and you are granted a place to sit the Test, a Test Voucher will be sent to You by King's.

4.8.2 The relevant Test date will be set out on your Test Voucher. The Test shall be sat in person (not online).

4.8.3 It is Your responsibility to read the Test Voucher in advance of the Test. We accept no responsibility for absences or late arrivals due to You not being able to view the Test Voucher prior to the test date. Furthermore, no refunds or transfers will be granted for the same reason. Please ensure you are able to access the Test Voucher well in advance of the Test date and contact [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk) if you cannot access the Test Voucher.

#### 4.9 Special Testing Accommodations for Examinees with Disabilities or Impairments

4.9.1 We make every effort to cater for Examinees with disabilities or impairments. Special arrangements include the following: separate test room, braille papers, special listening CD, enlarged question booklets, write directly on the test paper, an assistant to turn pages, time extension for each article of the Test.

4.9.2 If You require special arrangements, You will need to submit a request form for special testing accommodation and a medical certificate, in your Application. Note that depending on the circumstances, required special testing accommodations may not always be available and met. Please contact King's at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk) for more information.

#### 4.10 Liability for acts outside our control

4.10.1 We will do all that we reasonably can to provide the Test as described on our website and in the Test Information or other documents issued by us to You. Despite taking all reasonable steps to prevent them occurring, and to mitigate their impact, some events outside our reasonable control may mean that we are not able to provide the Test.

4.10.2 We shall not be liable to You for any failure in the delivery of the Test arising from matters outside our or King's reasonable control. Such events may include: industrial action which it is not within our capacity to resolve; severe weather, fire, civil commotion, riot, cyber attack, default by third party suppliers or subcontractors, invasion, terrorist attack or threat of terrorist attack, war (whether declared or not), natural disaster, restrictions imposed by government or public authorities, epidemic or pandemic disease (excluding Covid-19) or failure of public utilities or transport systems/networks (a "Force Majeure Event").

4.10.3 If a Force Majeure Event results in the complete inability to execute the Test on the test day then You will be entitled to terminate your Contract with immediate effect by contacting King's by email at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk) or in writing.

4.10.4 Should You terminate your Contract pursuant to article 4.10.3, You may be entitled to a full refund of your Application Fee or offered a transfer to the next year's test depending on the circumstances and we will act reasonably in deciding as to whether a full refund or transfer is due. You may wish to contact King's to discuss this at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk).

#### 4.11 Limitation of our liability to You

4.11.1 Nothing in these JLPT Terms and Conditions will limit or exclude our liability:-

- (a) for death or personal injury arising from our own negligence; or
- (b) for fraud or fraudulent misrepresentation; or
- (c) in respect of any other liabilities which may not be lawfully excluded or restricted.

4.11.2 Subject to the above, We shall not be liable and expressly exclude liability for:-

- (a) damage to, theft and/or loss of your personal property (including but not limited to personal possessions such as your own IT equipment, bicycles, or vehicles) unless caused by our negligence;
- (b) any injury to an Applicant or Examinee, financial or other loss or damage resulting from such injury, or for damage to property, caused by any other Applicant or Examinee, or by any person who is not an employee or authorized agent of us;

- (e) financial or other consequential loss where such loss or damage is a result of theft, fire, or flood;
- (f) any failure or delay, or for the consequences of any failure or delay, in performance of our obligations under these JLPT Terms and Conditions, if such failure or delay is due to any event beyond our reasonable control; and
- (g) any losses which were not foreseeable to You and us when this Contract was formed and losses are foreseeable if they are an obvious consequence of our breach of this Contract. we do not accept liability for loss of opportunity or loss of profit.

4.11.3 Subject to articles 4.11.1 and 4.11.2, our aggregate liability to You under this Contract is limited to the total amount of Application Fees paid or payable by You in respect of the Test.

## **5. Test Day**

### **5.1 Photo ID Confirmation**

5.1.1 It is essential to ensure that You have not changed identities with other individuals. Therefore, secure ID registration and confirmation shall be conducted on the Test day. You will be asked to verify Your identity. If You fail to verify yourself due to reasons such as failing to bring a valid ID document etc., You will not be able to take the Test. Refunds or transfers will not be given in such cases.

5.1.2 Your registered information and photograph will be used to maintain security throughout the Test. This information will be used to record your exit and return to the test room during the Test and will also be used to verify ID during check-in and check-out procedures.

### **5.2. Compliance Requirements**

5.2.1 You agree to adhere and follow the instructions given on the Test day by Test proctors as well as these JLPT Terms and Conditions and Test Information stated on the website of JF and King's.

5.2.2 You must inform Test proctors on the Test day if You have any problems with the Test administration or if You feel that your score or health was compromised by the Test administration. We will not accept complaints regarding the Test administration after the Test day.

### **5.3 Changing your identity with another applicant.**

Only the Applicant who applied to take the Test is eligible to take the Test. Changing your identity with another applicant is prohibited. If your ID is not sufficient on the Test day or if we cannot find the registration of the Applicant, You will not be permitted to take the Test.

### **5.4 Required belongings**

5.4.1 Items that must be brought in and used in the Test room during the Test are:

- a. A valid and original photo ID document (no covers; stickers must be taken off prior). This must be the same one used for Application and registration.
- b. Test Voucher
- c. Medium-soft (either No.2 or HB) black-lead pencils without caps. (Since answer sheets are scored by a computer, answer sheets that are filled in with ball-point pens or fountain pens cannot be graded.)
- d. Plastic erasers with the covers taken off

## 5.5 Prohibited Items

5.5.1 Anything other than the above is considered to be personal belongings which must remain in a bag during the Test. If You wish to bring items other than glasses for medical purposes; i.e., eye drops, medicines, handkerchiefs, crutches, etc.), please contact King's at [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk) before the Test.

5.5.2 We are not responsible for any loss or theft of any personal belongings, so please do not bring valuable items to the Test centre.

## 5.6 Disclosure of Test Content

JLPT is a completely closed test. No part of the Test may be disclosed or reproduced in any way or any form including any information related to the Test on the Internet, including blogs and social networking takes. Should evidence of this be found it will be considered misconduct and You will be disqualified and will not receive Certificate and Test Results.

## 5.7 Recording during the Test

You are prohibited from taking photographs or recordings of the Test centre or any part of the Test in any way or any form. Disclosing information gained from the Test to other individuals is strictly prohibited.

## 5.8 Late Arrivals

5.8.1 Latecomers will be allowed to enter the Test room during the first 10 minutes of (a) Language Knowledge (Vocabulary/Grammar) & Reading for Levels N1 and N2, and (b) Language Knowledge (Vocabulary) and (c) Language Knowledge (Grammar) & Reading for Level N3 through N5. In respect of those who come later than that for unavoidable reasons (including delays in public transportation (boats, trains, buses (does not include taxis), we reserve the right to decide whether You can take the Test in another room with delayed test start time. However, You will not be admitted for any reason after the CD has been started during the Listening article.

5.8.2 If You are unable to enter the test room within the first 10 minutes of the above Test component, You will not be permitted to take the Test. No refunds or transfers will be given for such late arrivals.



5.8.3 If You miss one or two articles of the Test, You should be allowed to take the rest of the Test. Please note, however, that if there is an article which You do not take, no points will be given for the entire Test, including any articles which You complete. A failing mark will be given to You.

#### 5.9 Confirmation of Listening Test Sound Check

A sound check will be conducted in the Test room during the instructions before the start of the listening Test. Should the volume or sound quality be inappropriate, notify a Test proctor during this time. Comments or complaints after this sound check will not be accepted.

#### 5.10 Test Materials

Please notify a Test proctor immediately if You receive incorrect Test materials or if your Test material is damaged in any way.

#### 5.11 Questions to Test Proctors

Test proctors are unable to answer any questions related to the content of the Test.

#### 5.12 Entry and Exit into the Test Room

5.12.1 In principle, You are not permitted to leave the Test room during the Test articles.

However, if You ask to leave the Test room due to illness or other important reason, You may be permitted to leave during Test articles other than the Listening article and with the accompaniment of a Test proctor. Note that where breaks due to illness or other important reason are permitted, no extra time nor any extensions to Test time be given.

5.12.2 If You leave during the Listening article You will not be permitted to re-enter the Test room.

#### 5.13 Handling of Test Papers

You are not permitted to remove from the Test centre or otherwise reproduce any of the Test contents, including question booklets and answer sheets in any way or form. If such an incident occurs, it may result in You being disqualified from the Test and legal action may be required.

#### 5.14 Misconduct and Disturbance during the Test

5.14.1 You must follow the information in these JLPT Terms and Conditions, Test Information and all other notifications from JF or King's, in addition to complying with the list below. If You are caught engaging in any of the behaviors listed below or in any of the Contract documents mentioned immediately above, You will not be permitted to take the Test and/or your Test Results will not be released, nor will You receive a Certificate and requests for refunds will not be accepted. Furthermore, You may be prohibited from taking the JLPT in future.

a. Your mobile phone or watch alarm sounds or vibrates during the Test;

- b. You provide others with answers, or obtains answers from other examinees, or use a dictionary, textbook, reference book, crib sheet, earphone, mobile phone, or write answers in advance on Your desk or writing equipment;
- c. You are found to be taking the Test for someone else, or have asked someone to take the Test on Your behalf, or an examinee whose identity could not be verified due to the use of a fraudulent ID or other such reason;
- d. You fail to follow the test proctor's instructions;
- e. You take question booklets and/or answer sheets outside the test room, take photos of question booklets and/or answer sheets, or take the contents of question booklets and/or answer sheets outside the test room by copying them or recording them;
- f. You disturb other Test examinees in any way;
- g. You share the Test contents and answers, photos of the question booklets and/or answer sheets, or audio content of the listening test via the Internet or any other means of communication with any third party, and vice versa;
- h. You cooperate with someone committing misconduct (b), (c), (e), (f) or (g).
- i. Other inappropriate acts/behaviors by You observed by test proctors.

#### 5.15 Emergency Interruption during the Test

5.15.1 King's is very mindful of its duties under the Safeguarding Vulnerable Groups Act 2006 (as amended) and Care Act 2014, and shall comply with its obligations under its Safeguarding Policy.

5.15.2 In case of an emergency where it becomes necessary to evacuate Examinees and the Test proctors from the Test centre due to the sounding of an emergency alarm (including false alarm) or because of fire, earthquake, or in the case of a man-made act of compulsion or the like, King's shall immediately determine whether or not to interrupt the Test while ensuring the safety of all Examinees and Test personnel at the Test center. If a decision is made to interrupt the Test, You shall follow the King's instructions for evacuation.

#### 5.16 Covid-19 and other Infectious Diseases

If You have or are suspected of having Covid-19 and/or any other infectious disease (as defined under the Law), You may be asked to refrain from taking the Test.

### **6. After the Test**

#### 6.1 Test Results

6.1.1 JF will prepare a Certificate of Result and Scores (for all the Examinees) and a Proficiency Certificate (for those who have passed) and send them to King's approximately two to two and a half months after the Test and King's will forward the score reports and certificates to You as quickly as possible thereafter. Note that we will not disclose Results via email or telephone.

- 6.1.2 You can check your Test result online. To check the result online, an 8-digit passcode must be registered at Application. The Online Test Results announcement will be available on JLPT Official Website at <https://www.jlpt.jp/> from late August to the end of October.
- 6.1.3 The Proficiency Certificate will only be issued once, but it may be re-issued to You under the circumstances below as long as only one year or less has passed since the Test date.
- (a) If You claim within one year from the Test date that there is a spelling mistake or mistake in the date of birth on the Proficiency Certificate.
  - (b) If the Proficiency Certificate did not reach You due to postal problems.
- 6.1.4 If You claim within one year from the Test date that there is a spelling mistake in your name or mistake in the date of birth on the Certificate of Result and Scores, JF can issue a duplicate version of Certificate of Result and Scores, the official certificate for submission to schools or companies. For the duplicate version of Certificate of Result and Scores with no request for correction, You may apply to directly at the JLPT website (<https://www.jlpt.jp/certificate/index.html>)
- 6.1.5 If any of the data on the Certificate and Test Results later provided by You or your agent to recognizing organizations has been altered in any way, your original Test result may be cancelled and Certificate revoked.
- 6.1.6 Results will not be released nor will Applicants receive a Certificate and/or Test Results should they be absent from or withdraw from any one of the Test components.

## **7. General**

### **7.1 Prohibited Issues**

- 7.1.1 By applying for and taking JLPT, You are confirming that You have read and understood these JLPT Terms and Conditions and Test Information and agree to abide by them. This includes refraining from engaging in prohibited acts.
- 7.1.2 If You engage in prohibited acts, we have the right to refuse, block and/or ban You from taking the Test. Additionally, if You are caught engaging in prohibited acts on the Test day, your Test Results will not be released.

### **7.2 Subcontracting**

- 7.2.1 We reserve the right to subcontract any and/or all administrative tasks of the Test to a subcontractor. This includes your personal information upon registration or at any part during the Test.
- 7.2.2 We will conduct necessary reviews and checks when subcontracting administrative work.
- 7.2.3 We are still the organizer and administrator and responsible for the Test even when subcontracting any and/or all tasks of the Test.

### 7.3 Confidentiality

7.3.1 You are prohibited from disclosing matters relating to the conduct of the Test, information relating to Test administration procedures, Test content, and any other information gained from registering for and taking the Test to a third-party.

7.3.2 Note that confidentiality will survive even after the Test.

### 7.4 Privacy Policies

7.4.1 Please read the Privacy Policy of JF and King's

<https://www.jpf.go.jp/e/privacy/index.html> (English)

[国際交流基金 - 個人情報保護への取り組み](#) (Japanese)

[Privacy policy | King's College London](#)

7.4.2 We are diligently working to protect personal information under the regulations set forth in the Personal Information Law. All administrative work dealing with personal information is managed under the law. Personal information obtained from You is only used for the purposes specified below and we will obtain approval in advance if it becomes necessary to use personal information for any other purpose. In addition, there may be circumstances where personal information is used for the purposes listed below even after this Contract has terminated.

#### Purpose

- (i) Administration of JLPT and for use as statistical data of test administration and services
- (ii) For use as statistical data on materials that JF develops and for analytical purposes
- (ii) Sending out JLPT Certificate of Result and Scores (for all the examinees) and Proficiency Certificate (for those who have passed)
- (iv) For conducting surveys
- (v) For providing information on services conducted by JF
- (vi) For handling enquiries
- (vii) For information on test preparation materials on the test

7.4.3 The personal data that we obtain from You will be used for purposes related to JLPT such as smooth administration of the Test, issuing Certificate of Result and Scores (to all the Examinees) and Proficiency Certificate (to those who have passed), and improving the quality of the Test questionnaires. Personal data may be processed where it is necessary to process such data to perform an agreement with You, where it is necessary to process such personal data to conduct procedures, at your request, prior to execution of the Test, or based on your consent.

7.4.4 JF may entrust all or a part of the applicant personal data processing to a third party, such as a test marker. Your personal data will be transferred to Japan and stored on JF's server located in Japan to perform the agreements.

7.4.5 The personal data of applicants and Examinees is necessary to administer JLPT. Where this personal data is not provided, JF cannot determine whether an Examinee has passed or failed or notify the Examinee of the Test Results.

7.4.6 The personal data collected will be stored until the storage period specified by JF has lapsed. To the extent permitted by law, You shall have the right to request that JF rectify or delete your personal data, or limit any processing of your personal data, or to object to the processing of your personal data.

## 7.5 Intellectual Property Rights

7.5.1 Intellectual property rights of JLPT belong to JF.

## 7.6 Complaints

If you have a concern or complaint about any aspect of the JLPT, please send details in the first instance to [jlpt@kcl.ac.uk](mailto:jlpt@kcl.ac.uk).

7.7 Neither party intends that any of these Terms and Conditions will be enforceable or able to be amended or suspended by any third party.

7.8 These Terms and Conditions are governed by and construed in accordance with English Law. The English Courts have exclusive jurisdiction to deal with any dispute arising out of or in connection with them.