## **Faculty of Arts & Humanities Research Committee**

## Membership

Vice-Dean (Research) - Chair Committee Administrator Pro-Vice-Dean (Impact & Innovation) Research Development Manager (Arts & Humanities) Director of AHRI **Director of Doctoral Studies** Early Career Researcher representative(s) Director of LAHP Director, King's Digital Lab A&H Head of Cluster Administration (representative) A&H Research & Engagement Manager

A&H Research & Resources Manager (representative)

A&H Research Administrator (representative)

Head of Arts & Sciences Research Office

**Departmental Research Leads** 

## To receive papers

Vice-Principal (Arts & Sciences) Dean of Faculty, Arts & Humanities Faculty Operating Officer, Arts & Humanities Faculty Diversity & Inclusion Lead Director of Innovation, CI @ King's Collaborative Teaching, Research & Learning Manager CI @ King's Global Institutes Representative Director of Research Management & Innovation **A&H Business Support Manager** Vice Dean for External Relations Vice Deans People & Planning (Arts/ Humanities/ Languages & Literatures)

## **Terms of Reference**

- To meet five or six times a year and as otherwise requested by the Dean or Vice-Dean (Research), and to consult via email.
- To report to the Dean of Faculty and, when requested, to Faculty Board and College Research Committee.
- To support and enhance the research environment for staff and PhD students in the Faculty of Arts & Humanities.
- To support excellent research, scholarship and other creative work within the Faculty and enhance its recognition both within the College and externally.
- To oversee the Faculty's preparations for and submission to the Research Excellence Framework.
- To help co-ordinate Faculty responses, on behalf of the Dean, to research related consultations issued by College and external agencies.
- To disseminate College policy on research and innovation, and to oversee its implementation in the Faculty.
- To review and oversee departmental research strategies.
- To advise the Vice-Dean (Research) on the development of policy and strategy on research and innovation within the Faculty and to oversee its implementation via departmental research committees.
- To oversee and review research groupings and centres within the Faculty, including the Arts & Humanities Research Institute.
- To assist the Research Development Manager and staff more generally to optimise the Faculty's research income through grants and contracts and to help co-ordinate the Faculty's response to large funding calls.
- To promote impact and knowledge transfer and encourage the application of high quality research to policy environments and the cultural and creative industries.
- To receive reports from the Director of Doctoral Studies and the Director of LAHP on PhD student matters.
- To administer the Faculty's small grant scheme.