

Education Conference 2025
Content Proposal Form Questions

Section 1: About you
Your full name <i>Please note, this is how your name will be printed on the Programme</i>
(Answer: free text)
Your Faculty/ Directorate
(Answer: multiple choice)
Department
(Answer: free text)
Is your proposal being co-presented?
(Answer: multiple choice)
Section 2: About your co-presenter (Please note, this section will not appear if you select 'no' in the question above). <i>If you have more than one, please add details about all co-presenters in this section</i>
Please provide their name and King's email address
(Answer: free text)
Is your co-presenter a student?
(Answer: free text)
Section 3: Content Proposal Category & Format
Which conference category does your proposal align with? <i>Please try to pinpoint only one, but if you feel your proposal covers more than one theme equally, you are able to tick more than one. Category descriptors can be found here: https://www.kcl.ac.uk/academy/networks/education-conference-2025</i>
(Answer: multiple choice)
Which format are you proposing content for? (Please note, this question will not appear if you select 'Depict' in the question above as content for this category is only being accepted as Research or Scholarship Presentations)
(Answer: multiple choice)

Section 4: Your Content Proposal		
Poster presentations	Symposiums	Interactive workshops, Research or Scholarship presentations
<p>Your content proposal title <i>This will be published as part of all Conference-associated literature, including the Programme</i></p> <p>(Answer: free text)</p>	<p>Details of the three symposium papers</p> <p>(Answer: free text)</p>	<p>Your content proposal title <i>This will be published as part of all Conference-associated literature, including the Programme</i></p> <p>(Answer: free text)</p>
<p>Your proposal <i>This will be used by the reviewing panel who make decisions on content proposals and, if accepted, will be published as part of the Conference Programme, so please check it carefully for accuracy.</i></p> <p><i>In no more than 250 words, please provide a description of your content. If your poster has already been developed, you may include a link to it (e.g. Sharepoint, website, etc)</i></p> <p>(Answer: free text)</p>	<p>Your content proposal title <i>This will be published as part of all Conference-associated literature, including the Programme</i></p> <p>(Answer: free text)</p>	<p>Your proposal <i>This will be used by the reviewing panel who make decisions on content proposals and, if accepted, will be published as part of the Conference Programme, so please check it carefully for accuracy.</i></p> <p><i>In no more than 250 words, please provide a description of your content.</i></p> <p>(Answer: free text)</p>
<p>Is your proposal showcasing work in relation to a King's Academy funded stream? <i>Please note, there isn't capacity at the conference to accept all proposals from every funded project, but this is good information for the review panel to have.</i></p> <p>(Answer: multiple choice)</p>	<p>Your proposal <i>This will be used by the reviewing panel who make decisions on content proposals and, if accepted, will be published as part of the Conference Programme, so please check it carefully for accuracy.</i></p> <p><i>As you are proposing a symposium, you may provide a 250 word description and an additional 100 words per paper that is part of your symposium. Symposiums are limited to a maximum of three papers.</i></p> <p>(Answer: free text)</p>	<p>Is your proposal showcasing work in relation to a King's Academy funded stream? <i>Please note, there isn't capacity at the conference to accept all proposals from every funded project, but this is good information for the review panel to have.</i></p> <p>(Answer: multiple choice)</p>

<p>When were you awarded funding? (Please note, this question will not appear if you select 'no' in the question above) E.g. academic year 22-23 or month June 2024</p> <p>(Answer: free text)</p>	<p>Is your proposal showcasing work in relation to a King's Academy funded stream? <i>Please note, there isn't capacity at the conference to accept all proposals from every funded project, but this is good information for the review panel to have.</i></p> <p>(Answer: multiple choice)</p>	<p>When were you awarded funding? (Please note, this question will not appear if you select 'no' in the question above) E.g. academic year 22-23 or month June 2024</p> <p>(Answer: free text)</p>
<p>Guidance for poster presenters: <i>I can confirm that I have read and understood the guidance for poster presenters on the day, which includes printing dimensions, how to print to these dimensions and that presenters are responsible for the cost and transport of their poster to the Great Hall.</i></p> <p>(Answer: tick box)</p>	<p>When were you awarded funding? (Please note, this question will not appear if you select 'no' in the question above) E.g. academic year 22-23 or month June 2024</p> <p>(Answer: free text)</p>	<p>Please note: it will be presenters' responsibility to print and/or source materials needed for their session. Each room will be equipped with a lectern mic, presenting screen, PC and water for presenters. Is there anything else you'd need in the room in order to deliver your session? King's Academy will endeavour to facilitate these requirements but they are not guaranteed.</p> <p>(Answer: free text)</p>
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<p>Section 5: Next Steps</p>		
<p>Please let us know if you have any accessibility requirements which need to be considered during the planning stages of the conference</p> <p>(Answer: free text)</p>		
<p>How did you find out about the Education Conference 2025?</p> <p>(Answer: multiple choice)</p>		

I understand that submitting a content proposal does not automatically register me as an attendee, and I must complete the registration form if I wish to attend the conference.

(Answer: tick box)

Is there anything else you'd like to tell us?

Please use this section to share any information which you feel is important that wasn't captured elsewhere on the form. For example, you may wish to indicate this will be your first time presenting at a conference, your availability during certain times or if there's any developmental feedback in particular you'd be interested in.

(Answer: free text)